



Venue Hire Terms and Conditions:

Payments.

A deposit of 50% of the booking fee is required in order to secure the booking.

Balance is due 7 days prior to your event.

Cancellations.

Full refund for cancellations made more than 30 days prior to the booking. (minus a \$50 processing fee)

50% refund of the booking fee for cancellations made between 30 days and 7 days prior to the booking. (minus a \$50 processing fee)

No refund for cancellations made less than 7 days prior to the booking.

Bond.

The bond may be used to pay for any of the following:

- Any cleaning or repairs undertaken as a result of the event and will include the cost of any materials and labour at \$50/hr.
- Any overstay and will be calculated in 15-minute increments according to the price schedule published on the web site at the time of booking.
- Replacing any broken glasses at a charge of \$5 per glass.

Art Sales.

10% of the sale price of any art sold as a result of the event will be offered as a commission to the organiser of the event.